



## Claremont Fan Court Upper Junior School

9 January 2012

Dear Year Five Parents

### MARCHANTS HILL INFORMATION MEETING

You are invited to a very important meeting about our residential trip to Marchants Hill, on **Friday 20 January, at 4.30pm** where you will learn more about the centre and the kinds of activities the children will be involved in during their week away. You will also be given details of the travel arrangements and told of the daily routine. There will be important hand-outs concerning clothing and necessary forms about health and dietary requirements. These will need to be completed and returned to **Mr McGuire** before half term.

The meeting will be in the Upper Junior Hall and will last approximately approximately 40 minutes. There will be an opportunity for you to ask questions of the staff. It is important that a representative for each pupil on the trip is present in order that none of the details are missed. Therefore we would like you to confirm attendance by signing the attached slip.

The final payment of £170 is due by 20 January 2012 – please also check that you have completed **all three** payments using Parentpay.

Yours sincerely

Mr Graham McGuire  
Form Tutor and Party Leader

Mrs Deb Casey  
Form Tutor

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To: Form Teacher

I confirm that there will be a representative for my child present at the Marchants Hill Meeting on Friday 20 January 2012.

If I cannot make the meeting I will endeavour to meet with the teachers during the week to collect the information sheets and necessary forms.

Pupil's Name..... Parent's signature.....