

To Parents of Lower Sixth Pupils

9 February 2012

Dear Parents

Higher Education Convention, University of Surrey, Guildford – Tuesday 20 March 2012

On Tuesday 20 March Mrs Rider and I will be taking the Lower Sixth to the Higher Education Convention which is being held at the University of Surrey, Guildford. This is an ideal opportunity for your son/daughter to visit stands representing the majority of Universities and Colleges in the UK and to ask specific questions about courses and obtain prospectuses.

Our students will all go by coach at a cost of £5 per head. The coach will leave from the top car park at 11.15am and return to school by 2.15pm. To make your payment, login to your son's/daughter's account on the ParentPay website (www.parentpay.com) and under the items for payment select Lower Sixth Form High Education Convention by ticking the box to the left of the item and then click on continue and follow the payment instructions. The payment should be received no later than Friday 24 February 2012. You may use debit or credit cards to pay for this service. Should you have any problems using the ParentPay system please contact the school via parentpay@claremont.surrey.sch.uk, tel: 01372 473604 or the ParentPay helpline and your enquiry will receive prompt attention.

Contact and medical information will be collated from the school's database system. As soon as your payment has been received via ParentPay this school deems that permission to take part in this trip has been given.

Yours sincerely

Mr J Insall-Reid
Head of Senior School