

Data Protection

Claremont Fan Court School is registered with the Information Commissioner under the terms of the Data Protection Act 1998. The School will ensure that:

Personal data is only used for the legitimate interests of the School and does not unduly prejudice the rights and freedoms of the individual in question

Personal data will be processed fairly and lawfully in accordance with the Data Protection Act 1998

We will not process "sensitive" personal data without prior consent from the individual

A hard copy of all data held on an individual will be made available following the receipt of a written request from the data subject, subject to exemptions

Information processed is accurate, relevant, current, up to date and not excessive

Personal data will be kept only for so long as is necessary for the specified purposes.